

97.

GOVERNMENT OF PAKISTAN
MINISTRY OF INTER PROVINCIAL COORDINATION

F. No.2(59)/2019-Admn-I

Islamabad, the 23rd August, 2021

CIRCULAR

Subject:- USE OF E-OFFICE

It has been observed that despite the repeated instructions, maximum utilization of e-office suite in Ministry of IPC is not being ensured by various wings/sections as highlighted vide T&I Cell of this Ministry's Weekly Report on use of E-Office in Ministry of IPC dated 9th August, 2021.

2. All heads of wings are once again requested to ensure the use of e-office suite in Ministry of IPC.

3. The T&I Cell of Ministry of IPC should submit weekly usage report for submission of files through E-Office to Joint Secretary (Admn). The same would also be submitted to Minister for IPC at the time of briefing before the Prime Minister's Office.


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23/8/21

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